

**APPOINTMENTS COMMITTEE held at COUNCIL CHAMBER - COUNCIL OFFICES, LONDON ROAD, SAFFRON WALDEN, CB11 4ER, on TUESDAY, 21 DECEMBER 2021 at 12.00 pm**

Present: Councillors M Caton, P Lees and S Merifield;  
Councillor R Pavitt (attended via Zoom with no voting rights).

Officers in attendance: P Holt (Chief Executive), C Gibson (Democratic Services Officer), A Lindsell (Democratic Services Officer) and N Roberts (HR Manager).

Also present: Steve Guest (Director Executive – Solace in Business)

**1 APPOINTMENT OF A CHAIR**

Councillor Merifield nominated Councillor Lees as Chair of the Appointments Committee. This was seconded by Councillor Caton.

AGREED to appoint Councillor Lees as the Chair of the Appointments Committee.

**2 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for absence were received from Councillors Criscione and Hargreaves.

There were no declarations of interest.

**3 MINUTES OF THE PREVIOUS MEETING**

The minutes of the meeting held on 3 September 2021 were approved as a correct and succinct record.

**4 EXCLUSION OF PUBLIC AND PRESS**

AGREED that under section 1001 of the Local Government Act 1972 the public be excluded for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined paragraph 3 part 1 of Schedule 12A Local Government Act 1972.

**5 PERMANENT RECRUITMENT OF THE DIRECTOR OF PLANNING**

The recruitment process of the Director of Planning was agreed.

It was agreed that the interview panel would include two members of the R4U majority group, one Conservative and one Liberal Democrat member.

It was also agreed that Group Leaders should forward nominations to sit on the interview panel to the Human Resources Manager.

*The meeting ended at 13:06*